

## RFP Q & A

The Appendix A Document that you provided and that is referenced in RFP Section 1A has a column for Weston & Sampson and most of the boxes have an "X" mark under Weston & Sampson column. Do they have all the documents with an "X" mark under their name?

**Yes, Weston & Sampson has all the documents with "X" mark under their name. These documents were taken from a previous study ("Plan for Watershed Management for the Pamet Groundwater Lens") conducted for the Town. The Town is in the process of contacting the Cape Cod Commission, Water Resources Program for copies of these documents as they were involved in the preparation of the plan.**

We would expect that they will compete for this IWRMP, are all documents public records and available to others now for review as a part of preparing our submittal response?

**Copies of documents listed in Appendix A that Truro has are public record and are available for review.**

Also, for documents by agencies or organizations other than the Town of Truro, does the Town have copies available for viewing or must the documents be obtained from each agency or organization directly? Do you know if they are all publicly available at this time?

**Truro, does not have all of the documents listed in Appendix A. The Town is in the process of obtaining copies of these documents electronically or paper copy. Since it may take time to get copies of all of the documents, you may need to contact the agency or organization directly. You may find some of these documents on the agency or organization's website for the public to view. Any of the documents Truro has or will obtain are publicly available.**

Can you be more specific about what may be included in the 10 page limit and what is considered to be "support material" per Minimum Criteria B on page 8 of the RFP?

**The Water Resource Committee is taking a phased approach to the IWRMP. The contents of the plan should include those items listed Page 2 of the RFP. Review of existing documents, summarizing information, data analysis and recommendations for Truro's resources may be included in the 10 page limit. Charts, graphs, maps, reports, or documents not listed in Appendix A, are considered Support Material.**

Please define contents of "Technical Proposal" as it related to paragraph B.

**Contents of the "Technical Proposal" are outlined in the scope of work requested in the RFP.**

Please define where such documents as personnel resumes, project resumes, project reference contact information, project **time line** charts, team organization charts, standard (RFP required) forms, etc. should be located within the submittal and any page limits for these if, applicable. Are

any of these considered to be within the 10 page limit?

**Documents such as personnel resumes, project resumes, project reference contact information, project time line charts, team organization charts, standard (RFP required) forms should not be considered part of the 10 page limit.**

What is the intent of the page limit?

**The page limit was intended to keep proposals focused on the "needs assessment or analysis" phase in developing the IWRMP.**

Is the estuarine water quality monitoring sampling (raw data) results conducted for the MEP program public record and available to review?

**The Truro Health Department has obtained the some of raw data from MassDEP that came out of the monitoring grant. MassDEP continues to negotiate with SMASS to have all of the raw data be made available for the Town upon request.**