

Cape Cod Purchasing Officials Association

Tuesday,

January 29, 2019

9:00AM-

Commissioner's Meeting Room

Superior Courthouse

Barnstable, MA 02630

Members present: Elaine Davis-Barnstable County, Johanna Boucher-Town of Barnstable, Carolyn Carey-Town of Harwich, Jocelyn Raneo-Town of Yarmouth, Laura Hayden-Town of Yarmouth, Karen Erdos-Town of Eastham, Svetlana Salemme-Town of Yarmouth, Taylor Cobb-Town of Dennis, Roby Whitehouse-Yarmouth DPW, Sandra Cashen-DY Schools, Carol Coppula-Town of Harwich, Silvio Genao-Town of Eastham DPW

Welcome and Introductions, Review of Minutes: Elaine Davis called the meeting to order at 9:03AM. Carolyn Carey moved the minutes of November 27, 2018 and Johanna Boucher seconded the meetings with the following revision: "*Carolyn Carey moved the minutes of September 24, 2018 and Sandra Cashen seconded*". The vote was unanimous in favor.

Presentation: Igor Belagorudsky, President and Shannon O'Brien, Advisor from Kwipshare gave their presentation of their new company Kwipshare. Kwipshare is a free, easy to use, complete asset management platform featuring a graphic dashboard that is superior to Excel spreadsheets for tracking capital assets. Additional features that can solve asset management problems many communities face.

In his presentation Mr. Belagorudsky explained the potential benefits of renting out municipal equipment. The services are free until a transaction to rent the equipment is activated. At that time Kwipshare will be given 2% of the rental from the municipality and 10% from the borrower as their share of the agreement.

The easiest way to get started is to send in a list of your fleet inventory. You may have this or you can obtain from your insurance company and send to Kwipshare. They will populate the information in their database where others can search for equipment they made need but really cannot afford to purchase.

This is legally sound; all assets are insured by the municipality's insurance companies. The rental agreements are set up so the lender guarantees that the asset is properly insured and they are legally allowed to lend it. The borrower guarantees that they are properly insured and that the operator has all the appropriate certification. Terms can be arranged with Kwipshare who will negotiate this with the other municipality. Terms on delivery and repairs can be arranged into this agreement.

If you have any questions contact Kwipshare at <https://www.kwipshare.com/>.

Upcoming bids, Procurement concerns: Roadway bids need responses returned as soon as possible. Deadline is Thursday; January 31st. Tradesperson bids will be open the 31st at 11:00AM. Elaine is looking for assistance to check references.

Concerns from Roby Whitehouse regarding the Construction/Demolition bid. She would like to see the following language added: "alternate price for bulky waste and make sure there are trucks available for six (6) days a week and up to seven (7) trailers available at all times".

Amazon/Staples/W.B.Mason contracts have some great savings.

Adjournment was voted unanimously at 10:12AM.

Respectfully Submitted,

Sandra J. Cashen, MCPPO, CFM
Substitute Clerk